

VENETIAN ISLES COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL BOARD MEETING  
AUGUST 26, 2014

**A. CALL TO ORDER**

District Manager Neil Kalin (“DM”) called the August 26, 2014, Special Board Meeting of the Venetian Isles Community Development District to order at 6:35 p.m. in the Venetian Isles Community Clubhouse located at 15355 Egret Lake Circle, Miami, Florida 33185.

**B. PROOF OF PUBLICATION**

The DM presented proof of publication that notice of the Special Board Meeting had been published in the *Miami Daily Business Review* on August 15, 2014, as legally required.

**C. ESTABLISH A QUORUM**

The DM determined that the attendance of Chairman Andres Vazquez, Vice Chairman Luis Baluja and Supervisors José Medina, Enrique Gonzalez and Richard Borrazas constituted a quorum and it was in order to proceed with the meeting.

Staff members in attendance were: District Manager Neil Kalin of Special District Services, Inc.; and District Counsel Michael Pawelczyk of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

Also present were Antonio Delgado of Miami, Florida (the Sienna subdivision); Sergio Caicedo of Miami, Florida (the Sienna subdivision); and Orestes Rodriguez of Miami, Florida.

Note: Prior to the continuation of the meeting agenda, the DM stated that the purpose of the Special Board Meeting was to discuss the potential for the addition of security measures for the residents in the Sienna subdivision and any other business which may lawfully and properly come before the Board.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. July 29, 2014, Public Hearing & Regular Board Meeting**

Mr. Kalin presented the minutes of the July 29, 2014, Public Hearing & Regular Board Meeting and asked if there were any changes. There being no changes, a **motion** was made by Mr. Baluja, seconded by Mr. Vazquez and unanimously passed to approve the minutes of the July 29, 2014, Public Hearing & Regular Board Meeting, as presented.

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**G. OLD BUSINESS**

**1. Staff Report, as Required**

With regard to the street sign project, Mr. Baluja requested that a template/sample street sign be provided at the next meeting. The DM will contact the sign company and have a sign template prepared for the next meeting.

**H. NEW BUSINESS**

**1. Welcome Sienna Residents**

Mr. Kalin and the Board Members welcomed the residents of the Sienna subdivision. Messrs. Medina and Kalin gave the Sienna residents a brief overview of the District's Security Project and outlined the stages that led up to the invitation to attend this Special Meeting. Mr. Medina explained that a traffic engineer consultant (Caltran Engineering Group/Juan Calderon, P.E.) had been engaged by the District and was authorized to perform a traffic study of peak and off-peak times for all ingress and egress community streets/roads. The traffic study included the Sienna subdivision ("Sienna") with ingress and egress at the intersection of SW 152<sup>nd</sup> Avenue and SW 27<sup>th</sup> Street. The traffic study identified 17 vehicles exiting during the morning peak time (from 7:00 a.m. to 8:45 a.m.) and entering during the evening peak time (from 4:00 p.m. to 5:45 p.m.).

For demonstration of the conceptual Security Project plan, Mr. Medina provided visual aids to the Sienna residents by using the community clubhouse TV monitor. Mr. Kalin provided a hard copy of the Traffic Study and had hard copies of the conceptual soft gate entrance proposed for the Sienna subdivision. The conceptual plan for Sienna proposes an entrance dedicated only for residents and guests located approximately 300 feet east of the intersection of SW 26<sup>th</sup> Street and SW 152<sup>nd</sup> Avenue. A soft gate would be installed and consideration would be given to include security cameras for the monitoring of traffic at the proposed entrance location. Sienna residents and guests would exit only from SW 27<sup>th</sup> Street at SW 152<sup>nd</sup> Avenue. Since the peak time traffic leaving and returning to Sienna is considered to be "low volume," the residents were informed that stacking of traffic during peak times should not be a problem.

Sienna residents were informed that the Security Project will have many stages to go through prior to implementation. The next stage in this process would be for the District to submit the Traffic Study to the Miami-Dade County Traffic Division ("County") for their comments and conceptual approval. Subsequent to a favorable response from the County, the District could then move forward and order surveys for all access points into the community.

The attending Sienna residents were appreciative of the invitation to learn about the proposed/conceptual Security Project and had favorable comments regarding the conceptual plan of one entrance and one exit for Sienna.

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**2. Discussion Regarding Proposed Security Project**

This item was addressed above.

**I. ADMINISTRATIVE MATTERS**

**1. Staff Report, as Required**

Messrs. Kalin and Medina informed the Board Members that a meeting had been scheduled for September 9, 2014, at Commissioner Zapata's office to discuss the outstanding matter related to the revised lighting plan for the perimeter of the Venetian Isles community. Additional information on this meeting will be provided at the next Board meeting.

**J. BOARD MEMBER & STAFF CLOSING COMMENTS**

Mr. Kalin was asked if he could obtain an approximate cost of the proposed security improvements for Sienna and responded that he would contact Juan Calderon to discuss the costs of the current conceptual plan for Sienna.

**K. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Mr. Vazquez, seconded by Mr. Borrazas and unanimously passed to adjourn the Special Board Meeting at 8:14 p.m.

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Secretary/Assistant Secretary

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Chairperson/Vice Chairperson